



**Design Committee Meeting
November 17, 2016 – 4:30 p.m.
Draft Minutes**

I. ROLL CALL – *Silent*

Committee Members Present

Charles Krafka, Chair
Michael Motroni, Vice-Chair
Daniel Wesp

Committee Members Absent

None

Staff Present

Greg Bitter, Planning Manager
Derek Ogden, Senior Planner
Ron Miller, Associate Planner
Marc Stout, City Engineer
Joe Mandell, Sr. Deputy City Attorney
Lupe Nelson, Recording Secretary

II. CONSENT CALENDAR

Chair Krafka asked if anyone wished to remove any of the items from the Consent Calendar for discussion. Hearing none, Chair Krafka asked for a motion to approve the Consent Calendar as listed below:

A. MINUTES OF OCTOBER 20, 2016

MOTION

Committee Member Wesp made the motion, which was seconded by Committee Member Motroni, to approve the Consent Calendar item as submitted.

The motion passed with the following vote:

Ayes: Krafka, Motroni, Wesp

Noes: None

Abstain: None

III. NEW BUSINESS

A. INFILL PCL 193 – SAFE CREDIT UNION – 121 N. SUNRISE AV – FILE # PL16-0261

Associate Planner, Ron Miller, presented the staff report and responded to questions.

Chair Krafka opened the public hearing and invited comments from the applicant and/or audience.

Applicant, James Shively, Stantec Architecture, addressed the Committee and responded to questions. He stated he had received a copy of the staff report and was in agreement with staff's recommendations.

Committee Discussion:

- Water conservation discussion.
- Landscaping discussion.
- Do the driveway widths meet standards?

No public comments were received on this project

Chair Krafka closed the public hearing and asked for a motion.

MOTION

Committee Member Wesp made the motion, which was seconded by Committee Member Motroni, to adopt the four (4) findings of fact for the Design Review Permit; and, approve the Design Review Permit subject to eighty-nine (89) conditions of approval.

The motion passed with the following vote:

Ayes: Krafka, Motroni, Wesp

Noes: None

Abstain: None

IV. REPORTS: COMMISSION/STAFF

Staff

- There will not be a December meeting. There is a possibility of a January meeting.
- The water efficient landscape design will be included into more plan submittals as a result of recent state updates to the Model Water Efficient Landscape Ordinance. Conversion projects have been eliminating turf for recent landscape designs as a result of the drought. Irrigation design to low emission and drip systems is a major part of the recent conversion projects the City has approved.
- Design Committee is the responsible reviewing body for the conversion of landscape turf to more water efficient designs.
- Douglas Boulevard and Sunrise Avenue is undergoing several private development projects that have enhanced this intersection. This is a huge entry point for the City of Roseville. Caltrans owns much of the right-of-way in this area. City of Roseville tree mitigation funds were used during the Douglas and I-80 interchange project to add trees to the Caltrans right-of-way.

V. ORAL COMMUNICATION

Chair Krafka opened the Oral Communication. Hearing none, Chair Krafka closed the Oral Communication.

VI. ADJOURNMENT

Chair Krafka asked for a motion to adjourn the meeting.

MOTION

Committee member Motroni made the motion, which was seconded by Committee member Wesp, to adjourn the meeting.

The motion passed unanimously at 4:51 p.m.